## **Rental Information for the Ebbs Chapel Exercise Room**

The Ebbs Chapel Exercise Room may be rented for various uses including meetings, classes, or use of available exercise equipment. Particularly encouraged are classes for such activities as Exercise, Muscle Toning, Flexibility; Yoga, Tai Chai; Restorative Exercise; Dance; or other forms of physical activity.

## Arrangements for Use of the Room

- The room is rented in half day blocks (morning, afternoon, or evenings) not to exceed four hours.
- In advance of the event, organizers may request tables and chairs available within the Ebbs Chapel Community Center appropriate for their activities. All other needed equipment should be provided by the organizer. No equipment storage is available at the Ebbs Chapel Community Center.
- ► The building will be unlocked, monitored, and relocked following the event by representatives of the Ebbs Chapel Community Center. No unmonitored access is permitted.
- Organizers of the activity are free to charge participants a fee they judge appropriate. All such transactions are the responsibility of the organizer.
- Following completion of the each day's use, the organizer is responsible for restoring the Exercise Room to the condition of cleanliness when the activity began.
- Organizers are responsible for assuming liability for any injuries in conjunction with the activity and maintaining any waivers of responsibility required of those who attend the activity.
- Rest Room facilities within the Community Center will be available to participants during the activity.
- ► The Ebbs Chapel Community Center is owned by Madison County and no alcoholic beverages are permitted on its premises.

## **Promotional Responsibility**

Organizers have the responsibility to publicize and market their event. The Community Center, with the cooperation of the organizer, may (1) list the activity day/hour on its event calendar; (2) link from its website to appropriate information/advertising at a valid web address; (3) link internally from a page within EbbsChapelCommunityCenter.org to a one page pdf-format publicity flyer submitted to the webmaster; or (4) include information supplied by the organizer on the Ebbs Chapel Community Center facebook page.

## **Arranging Your Event or Conference**

Parties interested in scheduling an activity should contact the Ebbs Chapel Community Center and arrange a visit by the activity sponsor(s). After touring the facility, if the Center meets the needs of the sponsor(s), any rental rates for desired facilities will be discussed. Additional information and rules for sponsors may be specified in a contract drafted and presented by the Center prior to final agreement. A final irrevocable commitment to a rental agreement will be required at least two weeks prior to the commencement of the initial activity meeting with the rental fee paid at that time.

To rent or for additional information email EbbsChapelCommunityCenter@gmail.com.